

SPECIAL PERMIT / SITE PLAN REVIEW CHECKLIST

Location of Subject Property: _____ Zone: _____

Is the lot situated in a Historic District? _____; On a Scenic Road? _____

	Required	Existing	Proposed
Area			
Frontage			
Depth			
Front Yard Setback			
Side Yard Setback			
Side Yard Setback			
Rear Yard Setback			
Building Coverage			
Building Height			
Gross Floor Area of Building(s) on Site			
Floor Area Ratio (FAR)			
Landscape Surface Ratio (LSR)			
Pervious Surface Area			
Impervious Surface Area			
Wetlands Area			
Landscape Buffer			
Parking Spaces			
Use of Property			

Reasons for Hearing: _____

Description of Project: _____

The following plans, reports and information must be submitted with this form in order for your application to be deemed complete. Provide justification for any required waivers.

	Attached	Not Attached	Waiver
Locus Plan			
Building Elevations			
Traffic Impact Assessment			
Drainage Assessment			
Signage			

SUMMARY OF FISCAL IMPACTS:

Current assessed value of site: \$ _____

Estimated value of improvements: \$ _____

Current total local tax revenue from site: \$ _____

Estimated post-development local tax revenue: \$ _____

Estimated number of jobs created: during construction: _____; post construction: _____

The Planning Board and/or Zoning Board of Appeals is entitled to rely on this representation as being the full and complete statement of the applicant(s)/owner. Therefore, the undersigned certifies that the information provided on this application and any attached plans/documents is a true and accurate representation of facts pertinent to the subject parcel of land.

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

Note: Under Massachusetts General Laws, Chapter 40, Section 57, the Community Development Office may withhold permits and approvals in the event that an applicant has neglected to pay local taxes, fees, assessments or other municipal charges.